

To: Streett, Mary [REDACTED]@bp.com]
From: Ferrari, Alexis/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=[REDACTED]
Sent: Mon 19/04/2021 12:33:47 PM (UTC)
Subject: To-Do List

Internal requests/action items:

1. **Need draft of 1Q Qs&As** by EOD on Monday to send to Matthew Duhan
2. Discussion of comms duplication – note from Starlee that JP forwarded
3. request from **Felipe Arbelaez** for support- information on Biden policy announcements on renewables and on the NE US projects in particular.
 - a. summary of the major points, relevance for renewables and in particular for offshore
4. request from **Geoff/Bernard** – information on American Tax Proposals/Infrastructure Plan/Global minimum Tax
5. should I go ahead and give Sam Knaizer and Meg Baldino **energize awards for the WSJ** work they did? If so, what level?
6. **Daniel Borges** Q1 review – email from Angelica
7. **ITEMS THAT NEED YOUR REVIEW/APPROVAL**
 - a. **FOR APPROVAL:** need to approve **P&C offers for Julieta's two candidates**
 - b. **FOR REVIEW:** **Methane CRA LinkedIn post** from Christina G
 - c. **FOR REVIEW:** updated **political contributions memo**
 - d. **FOR APPROVAL:** **Bob Scher** asked for approval to publish conference paper
 - e. **ACTION REQUIRED:** Energize - Approve Angelica's energize award nomination of Julieta (I'm not able to approve on your behalf)
 - f. **FOR AWARENESS:** email from Marika showing the CaPWA Ads
 - g. **FOR AWARENESS:** email from Brett/Jamie - Business Insider Visit to Butte and Berkeley Pit
 - h. **FOR REVIEW:** DC RTO note
 - i. **FOR APPROVAL:** **Brett** requesting approval for bpamerica to sign **letter in Texas opposing anti-LGBT rights**
 - j. **FOR APPROVAL:** **CSIS contribution** - email from Bob Scher wanting to stay at same level but push payment to 3Q
 - k. **RESPONSE:** **Request for comment about ClientEarth greenwashing narrative about bp** (email from David Bickerton)
8. **Outstanding claim in Concur** that needs your approval
9. need to set up meetings to **communicate SVP awards**
10. Per E&C guidelines, you have to add your own COIs to the E&C Registry (your board memberships). Can do so here → <https://ecregister.bpweb.bp.com/>
11. Mandatory my talent & learning training
12. Would you like me to give **Matt Chen, Matt Cobb, Arturo and Suzanne** bronze Energize awards for the content tool kit?

External emails - requests to connect with you:

Redacted - First Amendment

2. Paul Tetreault (Ford's Theatre), checking in email
3. Email from Anita Antenucci

Redacted - First Amendment

External emails - other requests:

1. Missy Owens sent over CV and linkedin of someone
2. Melissa Moss- wants to connect you with person involved in Firing Line show
3. Jay Timmons - April Canter Bohrer application for GR opening in DC office
4. STC needs email approval to nominate Ambassador Karen Pierce to join the STC Board
5. AIT request from Lauren Leader for VP participation
6. Stephanie Trostle email (from SpencerStuart)- want your advice on potential candidates for the group's government affairs practice
7. Heather Mason wants you to get involved in CSR Board calls for community board chairs