

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING
AMERICAN PETROLEUM INSTITUTE**

**Monday, November 14, 2016
7:00 a.m. – 9:45 a.m.**

The Executive Committee of the American Petroleum Institute (API) met
with the following members participating:

Ryan Lance, ConocoPhillips (Chairman)

Jack Gerard, API

Others participating:

Ron Chittim, API

Marty Durbin, API

Kyle Isakower, API

Stacy Linden, API

Frank Macchiarola, API

Erik Milito, API

John Robertson, API

Robin Rorick, API

Linda Rozett, API

Lisa Salley, API

Charlie Williams, API

1. Welcoming Remarks

Chairman Lance called the meeting to order at 7:00 a.m. Eastern and welcomed the members to the meeting.

2. Approval of October 27, 2016 Meeting Minutes

The Executive Committee approved the minutes from the October 27, 2016 Executive Committee conference call.

Chairman Lance noted that since the October 27 Executive Committee conference call, we had done outreach to potential nominees to the Board of Directors. Two of those individuals,

3. Approval of Proposed Amendment to API Bylaws

Chairman Lance noted that in accordance with the recommendation of the Committee on Nominations to enlarge the API Executive Committee to 15 seats, the API Bylaws must be amended as shown in the pre-read Attachment B by a majority of all elected Directors.

Action: The Executive Committee formally endorsed for the Board's approval the proposed change to the API Bylaws to add one additional seat to the Executive Committee.

4. Endorsement of Nominations for 2017 API Officers, Executive Committee and Board of Directors; Approval of Appointment of Executive Committee Liaison to API PAC

Chairman Lance explained that in the October 27, 2016 Executive Committee conference call, the API Committee on Nomination approved the proposed slate for 2017 API Officers, Executive Committee and Board of Directors. Chairman Lance noted that a revised slate of candidates was prepared to replace the version in the pre-read materials due to a correction to the corporate name of one of the member companies and is now before the Executive Committee for formal endorsement to the Board of Directors. Chairman Lance further noted that each year, a member of the Executive Committee is asked to serve on the API PAC Board as a liaison between the Executive Committee and the API PAC. will again serve as the PAC liaison for 2017.

Action: The Executive Committee formally endorsed for the Board's approval the revised slate of candidates for 2017 API Officers, Executive Committee and Board of Directors, and approved the appointment of _____ to serve as the Executive Committee liaison to the API PAC.

5. Communications Update

Linda Rozett, API Vice President, Communications, provided an update

6. Annual Safety Programs and Standards Update

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7. Other Business

Chairman Lance noted the included in the pre-read materials. No other business items were raised for discussion.

8. Executive Session

All API staff excused themselves from the meeting and the committee went into Executive Session.

9. Adjournment

There being no further business, the meeting was adjourned at 9:55 a.m.

Respectfully submitted,



Stacy R. Linden
Vice President, General Counsel &
Corporate Secretary